

**SAINT AGNES PARISH PASTORAL COUNCIL
MEETING MINUTES**

Tuesday, November 15, 2016 – 6:30 p.m.

Present: Lizz Kohazi, Steve Jerrome, Brenda Troxtell, Ann Bittner, Debby Johnson, Jennifer Parobek, Tony Halfhill, Jerry Toth, Father Albert Veigas

Absent: Deacon Bruce Tennent **Quorum Present:** Yes

Chairperson Lizz Kohazi called the meeting to order at 6:30 p.m. and welcomed everyone. Ms. Kohazi led the faith sharing. The PPC members read an opening prayer together and then discussed the question “What are you grateful for?”

Review and Approval of the October 18, 2016 Meeting Minutes

Upon completing the faith sharing, Ms. Kohazi asked if everyone had reviewed the October 18th Meeting Minutes and if there were any changes or additions. Ms. Johnson asked that a line be removed from the Religious Education Ice Cream Social Review discussion item. Ms. Troxtell stated that said line will be removed and the minutes will be updated. The minutes were approved with the revision as presented.

NEW BUSINESS

Holy Spirit Discernment Program Overview

Chairperson Kohazi asked Mrs. Bittner to give a brief overview of the Holy Spirit Discernment program that was held in early October. Mrs. Bittner stated that the 3 nights were well attended by not only parishioners from our church but from other churches from the community (nearly 100 people each night), and that the program was very insightful and moving.

Newspaper Ads for Christmas

Ms. Troxtell gave an overview of the newspaper ad that ran in the Chronicle Telegram last year for Christmas. She shared a sample of last year’s ad and the price, which was 1X3 at \$60. She stated that at Easter the PPC paid for an ad that was 1X6 for \$80 and she shared a sample of that as well. Discussion ensued and it was decided that for the additional cost the 1X6 ad size would be a better choice. The PPC members asked if there were other examples and if a picture of the church could be included as part of the ad. Ms. Troxtell stated that she would reach out to the Chronicle Telegram ad representative and see if this is possible and what other designs are available. If a picture of St. Agnes can be inserted, Ms. Troxtell will reach out to Mrs. Forbush for the picture. Ms. Troxtell will then send electronically the different examples and other information to the PPC members as the ad has a deadline of Friday, December 2nd.

OLD BUSINESS

Stewardship Campaign Guidelines and Update

Steve Jerrome, PPC Vice-Chair and Stewardship Campaign Leader, gave an update on the progress of the Stewardship Campaign. Mr. Jerrome is currently in the process of updating the Ministry Guide (catalog), especially the ministry leader names. Mr. Jerrome asked Father Veigas if he would update the letter that appears at the beginning of the Ministry Guide. Father Albert agreed and he will do the revision and send it back to Mr. Jerrome.

Mr. Jerrome stated that the Witness Request Letters will be sent out. Father Albert noted that Dan and Debbie Bauer are usually gone during Stewardship Campaign, but Mr. Jerrome can touch base with them to make sure. Mr. Toth stated that Marie Toth would be happy to do a testimony.

Mr. Jerrome reviewed the campaign timeline:

- Week One-2/4 and 5-one testimony (Time)
- Week Two-2/11 and 12-one testimony (Talent)
- Week Three-2/20 and 21-Mr. Jerrome asked about a “weekly offering” commitment and what this meant. Father Veigas clarified that someone from the Finance Committee will be giving St. Agnes’ Financial Review at these masses. Weekly offerings will be discussed at that time. (Treasure)
- Week Four-2/25 and 26-Commitment cards will be given and filled out during the masses.

Parish Ministry Group Leaders Appreciation Reception Overview

Ms. Johnson gave an overview along with some suggestions for the Parish Ministry Group Leaders Appreciation Reception for next year:

- Continue with Eucharistic Adoration at 6:15pm and then closing Benediction at 6:30pm.
- After the scripture proclamation, Deacon Bruce will invite the ministry leaders to sit in silence and reflect on the scripture that was read. After a few minutes, Deacon Bruce will encourage those present to share their reflections and thoughts, perhaps asking how Jesus spoke to them and what touched them about the scripture. After all have shared, Deacon Bruce will do his homily. This will replace the faith sharing.
- After closing Benediction, everyone is invited downstairs for refreshments.
- Keep cheese and cracker and fruit platters. No cookies.
- Once everyone is seated, the PPC Chair or Vice Chair will introduce the Parish Council members and invite each one to share a little about what Parish Council has meant to them. After the Parish Council members have shared, the Chair or Vice Chair will invite the ministry leaders to introduce themselves and share a little bit about their ministry and what their ministry means to them.
- Special thanks to all those who have retired from their ministries.
- Closing prayer recited by all.

PPC Ministry Leaders Liaison Assignments

Ms. Kohazi reviewed the completed list of ministry leaders and the liaison assignments. She encouraged everyone to begin reaching out and introducing themselves and explaining the PPC's purpose for this outreach, which is to simply let the leaders know that the PPC supports them and if they have any issues or agenda items to bring to the PPC. Ms. Troxtell will reach out to Mrs. Forbush to get the phone numbers for all the ministry leaders. Father Veigas noted that the Safe Harbor ministry will no longer be led by Shirley Jursak and Regina Davies as they are both ill. Father suggested that this ministry could go under the Bereavement Hospitality. All outreach should be completed by December's meeting.

The council members also reviewed the resignation letter from Lynn DeWitt. Ms. DeWitt will no longer be the Garden Club leader. It was noted that Ron Rybarcyk has agreed to take on this leadership role.

OTHER BUSINESS

Chairperson Kohazi stated that she has been very disappointed in the cleanliness of our church and hall. She had reached out to Mr. Bill Burke, who is the custodian, to see if they could meet to discuss some of her concerns. He was not open to this and the conversation ended with no resolution. Ms. Kohazi noted some of the problem areas in the church that really need addressed. Discussion ensued around Mr. Burke's length of service, his responsibilities/duties, his pay rate, the days he works and who oversees his work. It was noted by Father Veigas, that to some degree, Mrs. Forbush oversees Mr. Burke's work and reviews his list of the things he worked on that day. Ms. Kohazi suggested that she be a part of the oversight, perhaps coming to the church, while Mr. Burke is working and see what he is accomplishing. Discussion ensued. Father Veigas noted that if anyone knows of an individual who would be a good candidate for custodian, to please let him or Mrs. Forbush know.

With no further business, the closing prayer and the St. Agnes Mission statement was read by all.

The meeting adjourned at 8:15pm.

Respectfully recorded by,

Brenda M. Troxtell
Secretary